



Idara-e-Taleem-o-Aagahi (ITA)

Public Trust
"Centre for Education and Consciousness"

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MOU/ PARTNERSHIP AGREEMENT

This agreement is made on the _____ August 4, 2014 _____ between the 'District Education Department Lasbela through its District Officer Education (here-in-after) called the (DOE) which expression shall, wherever the context allows, includes its assignees, executors, successors, and attorney etc;

AND

Idara-e-Taleem-o-Aagahi (ITA) Public Trust (hereinafter referred to as "ITA") which is a certified tax-exempt organization under the PCP certification program striving to promote quality education in Pakistan. The current work and partnerships extend across all over Pakistan and Azad Jammu & Kashmir. ITA has worked at policy level in provincial working groups on education reforms; it has a track record and relevant experience in the field of uplifting the standard and spread of Education through public private partnerships **completely aligned to provincial education sector plans and priorities therein**. ITA's critical partner for action is the public sector at all levels and its institutions, NGOs at local, national and international levels, district governments, provincial/federal governments, private corporate sector including ICI, Nestle and Unilever, philanthropists, expatriate Pakistanis and donors alike.

ITA's Head Office is located at **41-L, Model town Extension Lahore**

ITA's vision is:

"TO PROMOTE EDUCATION AS COMPREHENSIVE PROCESS FOR HUMAN AND SOCIAL TRANSFORMATION"

WHEREAS ITA and "District Government Lasbela" has agreed to endorse this agreement and all key initiative related to promoting the goals of Quality Education For All (with Focus on Gender) in District Lasbela (Education surveys/ Learning assessments (all levels), Literacy, ECE, Health actions in school, Vocational training, etc.) all the initiatives will be supported by different development partners, philanthropists and corporate/ private sector.

THEREFORE in consideration of the aforementioned premise and of the mutual covenants ITA and District Education department Lasbela have agreed and entered into Memorandum of Understanding to collaborate for joint implementation of the activities/ projects at the district, Tehsil, UC and village level.

Duration of the MOU/ Agreement: This will commence from April 01st, 2014 to March 31st, 2016 subject to annual reviews and performance

Locations: Selected area/Schools of District Lasbela will be attached to this MOU.

List of Schools: initially 40 schools will be partner as per need (List of 40 schools is attached as annexure A). More School will be added as per need in future and amended/revision of the initial 40 schools will be made as per need.

Key Actors:

The key actors in implementation of project activities will be:

- District Education Department
- Education Department at Provincial Level for oversight and policy support
- ITA and partner organizations

The roles and responsibilities of the parties are contained below:

Principles of Practice:

1. Total adherence to Government Policies/Education Sector Reform Plans and initiatives in the provision of missing facilities, Para teachers and training of teachers, SC/SMC members
2. Complete sharing of all information and work plans on quarterly basis with EDO Education on each school along with its EMIS number.
3. Quarterly Progress Reports, monitoring, tracking and performance outputs shared with district and provincial focal person
4. Support from Province and District to ensure that all target schools in districts are provided mainstream budgets and planning support for sustainability of interventions at the end of the project

Responsibility of the Partner Organization (ITA);

To support partner schools in the areas of:

- Physical Improvement, repairs and maintenance of the school according to specific needs and the best capacity/resources of the adopter as per previous practice
- Human resource gaps e.g. Teachers shortage; support staff shortage preferably hired from the local community, any additional staff (Teaching) at its own cost and shall not be entitled to claim any reimbursement for that from DEO
- That the staff of the partner schools will continue to be governed by the Service Rules under the Baluchistan Local Government Ordinance and Rules and SC Policy 2007. However, during the term of the agreement, ITA representative engaged for this purpose will supervise/monitor the day to day functioning and performance of the school as well as provide the school staff necessary professional development support.
- Learning materials; summer schools, health and school enrichment and environmental programs with active participation of children
- Areas of quality capacity building of head teachers; teachers and school council

- Vocational training programs will be started in schools for promoting skills' development in morning and Afternoon/evening.

Monitoring/Reporting

- To provide regular monthly updates to the DEO Department of Education Lasbela for feedback and review on any issues that need to be addressed /reported

Tracking Performance & Improvements

- Survey of schools will be conducted (pictorial and video profiles will be maintained) biannually and annually.
- The survey will be of: Physical infrastructure (including school furniture & fixture), learning environment (including availability of Teaching Learning Materials); learning assessment (head teacher, teachers, students); teachers' training need assessment, village profiles, etc
- Monitoring of partner schools: The data will collected monthly/quarterly with the support of school(s) and Department of Education (DoE)

Inventory

- Authorized representatives of DEO Lasbela /School(s) and ITA shall prepare an inventory of school(s) including physical infrastructure, furniture & fixtures, TLMs) to be partnered with prior to the initiation of partnership. However the head teacher or teacher in charge will be responsible for proper use and maintenance of the school facilities including those provided by ITA.

Disbursement Management of Funds

- All funds and any other non-financial resources contributed by ITA towards the improvement of the partner government schools will be solely managed and disbursed by the ITA or its own representatives through school council where possible (depend upon the SMC/SC capacity and ability). ITA will not transfer any funds to District Education Lasbela under any circumstances but if so desired to the School Council Account. ITA may in due course have a separate agreement with a partner NGO (if any) for implementation with full information extended to the DEO .

Partnership with Additional Schools

- As and when ITA decides to partner with more schools subject to availability of resources, an addendum to this agreement will be shared and then formally issued by DoE prior to extend the partnership.

Membership in School Council

- ITA will have its representative as a member (Honorary) of the School Council (SC) of all its partner schools receiving support under this agreement.

Formation of District Education Committee

- Formation of District Education Committee or any other preferred nomenclature by the District Education department (with govt. autonomous bodies, private sector and civil society). The tasks of the DEC will be to oversee the implementation of the project and as an upstream linkage to the service delivery work for providing strategic support and advocating higher allocation of resources concurrent to building capacity for absorbing more resources, particularly in girl's schools.



During the Partnership the NGO will NOT create any title, right legal or otherwise in structures, existing furniture, equipment and other paraphernalia, etc of the schools. District Education Department along with its schools will be the exclusive owner of all the items related to schools and introduced/supported by ITA.

Responsibilities of the District Education Department Lasbela

- At least two rooms will be provided to partner organization/ITA in any accessible high school or other govt. building in the district as resource center/operations for managing all program components.
- To provide regular budget ets salary and non-salary/ and Annual Development Plan (ADPs) to the partner government schools, staff and school council as per its normal practice under various sector reform initiatives.
- To provide all inputs from education department Baluchistan/ through any other project as and when they become available for the partnered government schools according to the government's policy and practice. Followings are in the areas and may be other:
 1. Provision of missing infrastructure
 2. Distribution of free text books
 3. Teacher Recruitment
 4. Teacher Training
 5. Reactivation of School Councils
 6. Stipends to girls in middle and high schools
 7. Awareness Campaign
 8. Monitoring & Evaluation
- The DEO (Education) under the current MOU in principle agrees to consider initiatives of special programmes by NGO, such as Community Mobilization, Teachers Training, Health, Early Childhood Education, IT literacy, literacy for mothers and siblings, Homework Study Centers, Summer School (Project Based Learning) Youth Citizenship program and support to child labor etc. However, the NGO shall consult with the District Government prior to initiating such programmes to ensure that liabilities and responsibilities are clearly established and there is no financial liability for the District Government to carry out such programs other than its formally agreed programs, schemes as reflected in the recurrent and development budget etc.
- Permission to start Vocational training programs for students/teachers and community in schools for promoting skills' development in morning &afternoon/evening and allocate one or two rooms for this activity.
- That utility bill for the partnered schools shall continue to be paid by the government through the school /district funds according to the prevalent practice. However, in case of shortfalls ITA may be requested to support and provide interim relief if possible to partner school/s
- To facilitate in providing NOCs for physical improvement and infrastructural work as and when required within four weeks of a formal request to the DEO Department of Education
- To hold regular monthly review meetings at the Department of Education with ITA's district team and relevant officers to share progress and resolve issues if any.
- To monitor and supervision of the teachers would be the responsibility of the DEO Lasbela ; the School Council and as well as ITA its partner NGO (if ANY) .in full knowledge of DEO.
- If at any stage ITA or any of the partners realizes that other parties have not been able to meet their obligations as delineated in this agreement, will take up the matter with the DEO Education and in extreme cases the DC. In case that all conciliatory efforts have failed to




improve the situation, the contract can be terminated by serving a three-month notice to the District Education Department Lasbela through DEO Education.

- Notwithstanding anything to the contrary contained herein it is expressly agreed between the parties to undertake improvements in the selected schools in District Lasbela as per the terms and conditions laid out above.

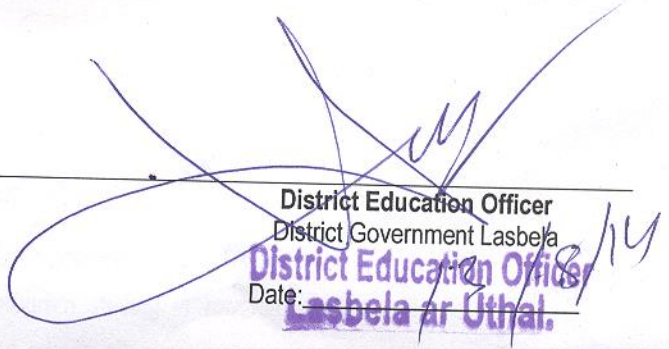
All the appendices make an integral part of this document.

The parties have affixed their signatures below:




Imtiaz Ahmed Nizami
Deputy Director Programs ITA

Date: 13-8-14



District Education Officer
District Government Lasbela
District Education Officer
Date: 18/14
Lasbela ar Uthal.



Abdul Lailiy Manni
District Manager